

## Return Form

We take great pride in our products and want you to be happy with your purchase. Should you wish to return or exchange an item for any reason, please complete this form and follow the instructions below. Please return merchandise in unused condition with all finishing pieces. Items must be returned within 30-days from the date of delivery.

Details regarding our policy on returns and exchanges are available on our website at <http://photoweights.com/returns.asp>.

If your return is due to a PhotoWeights error, or if you have any questions concerning your request for a return or exchange, please contact us by email at [service@photoweights.com](mailto:service@photoweights.com).

### To return or exchange items, please follow the instructions below:

1. Complete this Return Form—including customer information, returned item information, and reason for return.
2. If you would like to receive an exchange, please complete the exchange request below.
3. Enclose this Return Form with your returned item(s).
4. Using a trackable, insured shipping method, return your package to the address found on the bottom of this form. Please wrap all glassware properly. PhotoWeights is not responsible for shipping fees, lost returns, or breakage.

### The following information is required to process your return:

Order Number:	
Name:	
Billing Address:	

### Please circle the reason(s) for your return below:

- |                            |                           |
|----------------------------|---------------------------|
| A. Damaged in shipping     | B. Incorrect item shipped |
| C. Quality not as expected | D. Ordered incorrect item |
| E. Item too large or small | F. Changed mind           |
| G. Gift Return             | H. Other _____            |

Quantity Returned	Item Description	Comments (Optional)

### Exchange Request

Please use the form below to tell us what you'd like in exchange for the merchandise you are returning by mail. (Shipping charges will apply.) Bottom pad colors include black, dark gray, burgundy, and green. The felt base for dome paperweights is available in black only.

Item Number (Optional)	Item Description	Quantity	Bottom Pad Color	Comments

### Return Address

PhotoWeights ■ 8504 Firestone Blvd., #341 ■ Downey, CA 90241 ■ (800) 272-3819